

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 21 JUNE 2017



LEAD OFFICER: SARAH SMITH, PARTNERSHIP & COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE COMMUNITY SAFETY FUNDING AND REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

SUMMARY OF ISSUE:

The Reigate & Banstead Local Committee has a delegated budget of £3,000 for community safety projects in 2017/18. This report sets out the process by which this funding should be allocated to the East Surrey Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also seeks the approval of local committee task group members and the appointment of representatives to external bodies.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to:

- (i) Agree that the committee's delegated community safety budget of £3,000 for 2017/18 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the East Surrey Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.3 of this report.
- (ii) Agree that authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.3 of this report.
- (iii) Approve the membership of the task groups and appointments to outside bodies, as detailed in paragraphs 2.7 and Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations. It also proposes local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of

the local committee to external bodies enables the committee's representation on and input to such bodies.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Prior to 2016, the local committee had historically chosen to passport its delegated community safety funding to the local Community Safety Partnership (CSP) to assist in their efforts to tackle crime and anti-social behaviour on behalf of residents.
- 1.2 Following countywide analysis of the projects that were funded through CSPs and the outcomes achieved, the local committee agreed that its local CSP should firstly be invited to provide an outline of any prospective projects that could be supported from the committee's funding for approval. This aimed to provide greater oversight of the committee's expenditure. In the context of the county's Medium Term Financial Plan and the requirement upon all county services to contribute to significant savings, the process would also help to achieve better value for money from projects in support of the county council's wider community safety priorities.
- 1.3 Local committee task groups are established at the start of each municipal year. Membership of each task group is nominated and decided by councillors of the local committee. Representation on external bodies is similarly decided and is reviewed and agreed by local committee members annually. The proposed membership and terms of reference for the committee's task groups are contained in Annex 1 of this report. The committee is requested to make appointments to the external bodies and task groups, as detailed in paragraph 2.7 of this report.

2. ANALYSIS:

- 2.1 As in the previous year, a clear and simple process designed to support CSPs will be adopted in order that funds can be processed efficiently this year.
- 2.2 Local CSPs will be invited to submit a brief outline of the projects that they would like to put the committee's funding towards, on a simple template designed for this purpose.
- 2.3 To assist CSPs in identifying suitable projects, the following criteria will be provided as a guide:
 - (a) Results in residents feeling safer
 - (b) Has clear outcomes that align with the priorities of the local committee and/or the CSP
 - (c) Is non recurrent expenditure
 - (d) Does not fund routine CSP activities (e.g. salaries, training)
 - (e) Is not subsumed into generalised or non-descript funding pots
 - (f) Does not duplicate funding already provided (e.g. domestic abuse services, youth work, transport costs, literature which could be co-ordinated across all CSPs)

- 2.4 To ensure funds can be utilised within the current financial year, it is suggested that a deadline of **29 September 2017** is imposed for the submission of outline projects by CSPs and/or local organisations. This deadline will be communicated widely to local CSPs and partner organisations.
- 2.5 To ensure that funds can be distributed speedily and efficiently, it is recommended that authority is delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the committee's funds outside the formal quarterly committee meeting cycle. This should allow local organisations to obtain approval, initiate and implement projects with the minimum of delay.
- 2.6 Once implemented, the CSP and any other recipients of this funding will be required to provide the local committee with a short update on each project, outlining how the funding was used and the difference and impact it has made in the local community.
- 2.7 The local committee is also asked to appointment Member representatives to the following bodies and task groups, and to review and confirm the task group terms of reference set out in Annex 1:
- (i) East Surrey Community Safety Partnership (1 county councillor)
 - (ii) Parking Task Group (4 county and 3 borough councillors)
 - (iii) Greater Redhill Sustainable Transport Package Task Group (4 county and 3 borough councillors)
 - (iv) Epsom-Banstead Sustainable Transport Package Task Group (2 county councillors plus 1 substitute (county councillor) NB – joint with Epsom & Ewell Local Committee)
 - (v) M25 Junction 8 Improvements Task Group (3 county and 2 borough councillors)

3. OPTIONS:

- 3.1 All viable options were considered and appraised when forming the recommendations to the local committee. The previous arrangement, whereby the committee transferred both its funding and the decision-making about how the funding could be used to the CSP was not considered to provide sufficient information on the impact that the funding or the outcomes it had achieved.
- 3.2 The recommended funding arrangements will employ a simple process for the commitment of funds by the committee to enable greater scrutiny over the use of this funding.
- 3.3 The committee can confirm the task groups and the corresponding terms of reference as set out in the report. Alternatively, it can establish new task groups, or dispense with previous task groups. If a new task group is established, provisional terms of reference should be agreed.

3.4 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

4. CONSULTATIONS:

4.1 Local committee chairmen were collectively consulted about the process for allocating community safety funding, as recommended in this report.

4.2 Local committee member views are being sought on the nominations for representatives on external bodies and on the membership of local committee task groups.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The costs of the recommendations in this report are contained within existing revenue budgets. Early scrutiny of proposed projects by CSPs and local organisations will help to achieve better value for money for the committee’s funding.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no direct equalities or diversity implications. However, through its membership of the local CSP and external bodies, the county council can help to ensure that local services are accessible to harder to reach groups. The CSP also maintains ongoing monitoring of hate and domestic abuse crimes.

7. LOCALISM:

7.1 The proposals contained in this report will enable CSPs and/or other suitable local organisations to submit projects that support the county council’s strategic goal of enhancing resident experience. Membership of task groups and representation on external bodies allows local councillors to consider, recommend and influence policies and services in response to local residents’ needs.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

8.1 Crime and Disorder implications

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities. The committee's funding for local community safety projects enables the CSP and/or other local organisations to help to promote safety, reduce crime, and tackle antisocial behaviour and raise awareness of safer practices and behaviours.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The recommendations contained in this report are intended to secure greater oversight of the committee's community safety expenditure and achieve better value for money through projects that help to achieve the county's community safety priorities.

10. WHAT HAPPENS NEXT:

10.1 The CSP will be advised of the funding process agreed by the local committee and invited to access this funding.

Contact Officer:

Sarah Smith, Partnership and Committee Officer, Telephone 01372 371662

Consulted:

Surrey's local committee chairmen and local committee members.

Annexes:

Annex 1 – Task Group Terms of Reference

Sources/background papers:

East Surrey Community Safety Partnership – Terms of Reference

SCC LOCAL COMMITTEE (REIGATE & BANSTEAD)**TASK GROUPS TERMS OF REFERENCE****PARKING TASK GROUP TERMS OF REFERENCE**

The Parking Task Group is a Task Group of the Reigate and Banstead Local Committee. The Terms of Reference and membership of the Task Group, which exists to advise the R&B Local Committee, are agreed annually by the Committee.

Role:

The Task Group will work with officers to advise the Reigate and Banstead Local Committee on any issues with regard to parking controls and civil parking enforcement.

Functions:

To consider:

- The operation of on street parking controls and all aspects of Civil Parking Enforcement across the Borough
- The effectiveness of any new restrictions introduced
- Use of any surplus income for decision at the Local Committee.
- The provision of residents parking in the Borough
- Consideration of parking capacity on and off street within the borough.
- To consider the parking impacts of the school expansion programme in Reigate and Banstead.

Membership:

The Task Group will include three county councillors and three borough councillors.

Operation of the Task Group:

- The Task Group will advise and make recommendations as appropriate to the Local Committee and borough council - it has no formal decision-making powers.
- The Task Group will meet in private and keep a record of its actions.
- Officers supporting the Task Group will give due consideration to the Task Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.
- The Task Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.
- The Task Group will remain aware of the work streams of the other Task Groups and Sub-Committees to ensure appropriate linkages and manage overlap.

GREATER REDHILL SUSTAINABLE TRANSPORT PACKAGE TASK GROUP TERMS OF REFERENCE

1. Objective

The Local Committee (Reigate and Banstead) is asked to consider that a Greater Redhill Sustainable Transport Package Task Group be established to advise the Local Committee on the progress of the Redhill Sustainable Transport Package during the year. It will achieve this through a process of monitoring and reviewing the current Redhill Sustainable Transport Package programme considering the proposals in greater detail to ensure they both match the objectives of the programme and are right for the Greater Redhill area.

The Greater Redhill Sustainable Transport Package Task Group is established jointly with Reigate and Banstead Borough Council.

2. Membership

The Task Group will consist of seven Members of the Local Committee; four County and three Borough Councillors, appointed by the Local Committee at its first meeting of the municipal year.

3. General

1. Each year the Local Committee will :
 - Determine the role and lifespan of the Task Group.
 - Review the operation of the Task Group over the previous year.
 - Agree criteria for consideration by the Task Group.
2. The Task Group will have no other formal decision making powers. Unless otherwise agreed, the Task Group will meet in private.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the Group's recommendations prior to the officer writing their report to the parent Local Committee.
4. The Task Group may respond to an officer report and submit its own report to the Local Committee.
5. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

EPSOM-BANSTEAD SUSTAINABLE TRANSPORT PACKAGE JOINT TASK GROUP TERMS OF REFERENCE

1. The Task Group will advise the Epsom & Ewell and Reigate & Banstead Local Committees on the progress of the Epsom Banstead STP scheme within both boroughs during the next two years and subject to obtaining funding next year.
2. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.
3. The Task Group will consist of a total of four appointed Members. This should include two Members from each Local Committee. One Member will be elected as Task Group Chairman by the group.
4. The role of the Task Group is primarily strategic. The Task Group members will act in the interests of the scheme as a whole, rather than representing the interests of their divisions or wards.
5. The Task Group will take into account the results of previous and new consultations in determining future programmes.
6. Any recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.
7. The Task Group will meet in private, at appropriate times during the year (at a suitable time before a Local Committee) and actions from the meetings will be recorded.

M25 JUNCTION 8 IMPROVEMENTS - TASK GROUP TERMS OF REFERENCE

Objective: To consider the proposed improvements by Highways England to Junction 8 of the M25 and the potential impact these may have on the Surrey road network.

Membership:

The Task Group will include three county councillors and two borough councillors.

General

1. It is proposed to establish a Task Group to consider the proposed improvements by Highways England to Junction 8 of the M25. The Task Group shall exist to advise the Local Committee. It has no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed, meet in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee on progress.
2. The Task Group's function is to assist and advise the Local Committee in relation to the proposed improvements to Junction 8 of the M25.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its own report to the Local Committee.
5. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

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